



NSW MINI TROTTING ASSOCIATION

CLUB REQUIREMENTS FROM 1 SEPTEMBER 2014

From 1 September 2014, all NSW Mini Trotting Clubs are to ensure that the following are in place:

1. INCORPORATED BODIES

All Mini Trotting Clubs must be Incorporated Bodies

This is to ensure that the right structures are in place and that all office bearers are protected by Public Liability insurance.

2. DOCUMENTATION

Through the NSW Mini Trotters Association Secretary, HRNSW are to be sent:

- a) proof that each Club is an Incorporated body (copy of Certificate required),
- b) a copy of each Club's Constitution,
- c) a copy of each Club's Public Liability Policy.

Therefore all Mini Trotting Clubs must forward the above documentation to the NSW Mini Trotters Association Secretary via email to secretary@nswminitrots.org.au.

3. WORKING WITH CHILDREN CHECK

- a) All Mini Trotting Clubs must have a list of officials, supervisors and volunteers that hold a valid Working With Children Number. This list should include the Name of the Member, their Working With Children Number and the expiry date of the Number.

The list is to be provided by Clubs to the NSW Mini Trotting Secretary and should be re-sent each time this list is amended.

- b) At every meeting conducted by a Mini Trotting Club, officials must check that all persons partaking in any Mini or Maxi Trotting activity have a valid Working With Children Number.

For further information please contact HRNSW Manager – Commercial Operations Peter Carney on (02) 9722 6629.